

**West Palm Beach Police Pension Fund  
2100 North Florida Mango Road  
West Palm Beach, Florida 33409**

**Minutes**

**September 17, 2010  
8:15 AM**

**CALL THE MEETING TO ORDER**

Mr. Frost called to order the West Palm Beach Police Pension Fund Meeting on September 17, 2010 at 8:15 AM, in the conference room of the Palm Beach County Police Benevolent Association.

Present at the meeting: Jonathan Frost, Board Secretary, Chris Roaf and Wilton White.

Also present: David Schwarzenberger, Wentworth, Hauser and Violich; John McCann, Performance Consultant, Thistle Asset Consulting; Troy Marchese, Plan Member; Bonni Jensen, Board Attorney, Law Offices of Perry & Jensen; Joe White & Brandon Grzandziel of Saxena White; Dave Williams, Plan Administrator.

The public meeting recessed at 8:20 AM for the Board to enter into the attorney/client session pursuant to Florida Statute 286.011(8), to discuss the Collins Capital litigation, Case # 09-808-46 Civil Marra/Johnson. The public meeting was reconvened at approximately 8:40 AM.

**APPROVAL OF THE MINUTES**

Mr. Frost asked if there were any changes required to the minutes of August 6, 2010. Mr. Roaf made the motion to approve the minutes, which was seconded by Mr. Frost. All Trustees voted yes, and the motion was passed 3-0.

**APPROVAL OF DISTRIBUTIONS**

New Warrants were presented for review and execution. Warrants approved at the last meeting were presented to the Board in spreadsheet format by Mr. Williams. DROP & Share Distributions were presented to the Board to consider. The administrative report also included the return of pension contributions for former employees and drop benefit approval. Mr. Roaf made the motion to approve, which was seconded by Mr. White. All Trustees voted yes, and the motion was passed 3-0.

**ATTORNEY'S REPORT**

Mrs. Jensen provided a Collins Capital 5% redemption request for execution. Mr. White made the motion to approve, which was seconded by Mr. Roaf. All Trustees voted yes, and the motion was passed 3-0. The Board also directed Mrs. Jensen to have Mr. White seek total liquidation of the account after reviewing the matter with Mr. McCann.

While on the topic of Collins Capital, a motion was offered by Mr. White not to file an amended complaint, which was seconded by Mr. Roaf. All Trustees voted yes, and the motion was passed 3-0.

Mrs. Jensen indicated that the Annual Report was approved and the amount of the payment due was valued at \$1,049,869.36.

Mrs. Jensen advised the existing public records request policy needs to be reviewed and updated.

Mrs. Jensen was prepared to discuss the proposed credit card usage policy, however as Mr. Mitchell was not present the Board elected to table the matter.

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Mrs. Jensen advised that representatives from Gabriel Roeder Smith (GRS) appeared before the West Palm Beach Pension Task Force. As a result of that presentation, the Board should consider having the GRS representatives come before the Board to discuss assumptions. The Board concurred and they will be invited to attend the November 12, 2010 meeting.

Mrs. Jensen advised that time has elapsed for the Administrative Judge to rule on the Delong Matter. No further information is known at this time.

Mrs. Jensen advised the Board of the recent death of retired member Mr. Nathaniel McPhail on August 14, 2010. The family did not notify the Board of the death and the September 1, 2010 payment was made. Due to Mr. Williams' internal control efforts, his death was discovered in early September and the funds were recalled from the account. Mr. Williams spoke with a family member and the condolences of the Board were provided. Mr. Williams also thanked, Fiduciary Trust representatives for their assistance in this matter.

Mrs. Jensen could not find any outstanding litigation matters involving Anchor Capital.

Mrs. Jensen spoke about the security litigation audit of Fiduciary Trust. As their history is limited history, there was nothing to report.

Mrs. Jensen sought approval to change various contracts going forward due to a recent Securities Exchange Commission (SEC) rule change relative to plan vendors. Motion offered by Mr. Roaf to make the necessary changes, which was seconded by Mr. White. All Trustees voted yes, and the motion was passed 3-0.

Mrs. Jensen advised that she was working with representatives from Davis Hamilton Jackson on an Assignment /Assumption Agreement due to the company name change to Garcia Hamilton Jackson.

Mrs. Jensen announced the election results and the change of Trustee effective October 1, 2010. Mr. Marchese won the election and will take the seat of Mr. Roaf. All parties present thanked Mr. Roaf for his dedicated service over the last 8 years. Mr. Frost presented Mr. Roaf a plaque as a token of appreciation. Mrs. Jensen advised that she has already provided Mr. Marchese with new trustee orientation.

### **WENTWORTH HOUSER VIOLICH – INTERNATIONAL MANAGER**

Mr. David Schwarzenberger, Wentworth, Hauser and Violich appeared before the Board and reviewed the June 30, 2010 investment report. This was the first report presented to the Board as this manager's inception date was April 15, 2010. Among the issues detailed was the firm overview, the investment team, assets under investment, investment process, philosophy and strategy. From inception to June 30, 2010 the return was -16.16% v. the benchmark (MSCI EAFE Index) return of -16.58%. Updated numbers were also provided from inception through August 31, 2010. For that time period, the fund return was -10.58% v. 11.48% for the benchmark. A portfolio summary was provided to include portfolio weightings and characteristics. Performance measurements as well as key performance contributors/detractors were highlighted.

A Morningstar Report for the Wentworth, Hauser and Violich Account was distributed and reviewed by Mr. McCann.

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### **INVESTMENT MONITORING REPORT**

Mr. McCann provided an updated fiscal year return through September 16, 2010. Mr. McCann advised the Fund experienced a return of approximately 7.2%.

Mr. Frost asked Mr. McCann if it was time to consider a search for Munder. Mr. McCann advised that their most recent returns are looking better. Mr. McCann said he was monitoring the manager but it was too soon to begin a search due to the limited market cycle that Munder has been working for the Fund.

Mr. McCann spoke of a management change at Valley Forge but felt it would not impact our Fund.

### **ADMINISTRATOR'S REPORT**

**Date of Entry Adjustment:** Mr. Williams provided the Board with an adjusted date of entry for Mr. Seth Buxton. The request was being made due to the member's prior service. During his prior service, he never received a refund of his contributions and as such the time should be credited. The following dates were confirmed by the personnel unit of the West Palm Beach Police Department. Mr. Buxton's original date of hire was 08-16-1999. His date of resignation was 06-02-2006. He was rehired on 01-14-2007. The adjusted date of entry considering his prior service is 3-29-2000 as per Mr. Jeff Amrose, Actuary. Mr. White made the motion to accept and approve, which was seconded by Mr. Roaf. All Trustees voted yes, and the motion was passed 3-0.

**Campo Buyback Request:** Mr. Williams advised that Mr. Campo was requesting to buyback prior police service outside of the City of West Palm Beach. Mr. Campo is making a down payment and minimum payroll deductions until vested in April 2011. At that point, he would like to satisfy the buyback with a lump sum payment from his share account. Mr. Williams' concern was that Mr. Campo was going to be in a negative amortization position due to the minimal payroll deductions till April 2011. Mr. Campo is aware of that but is still willing to proceed. The Board Members commented that they wanted Mr. Campo to sign a document acknowledging the negative amortization position. As the matter is short term, Mr. Roaf made the motion to accept and approve the buy back as an exception to policy, which was seconded by Mr. White. All Trustees voted yes, and the motion was passed 3-0.

**FPPTA:** Mr. Williams advised that there is a FPPTA Trustees' School on September 27<sup>th</sup> in Palm Beach Gardens. It would be a benefit to the Fund and to Mr. Marchese to attend the school as it was local. Mr. White made the motion to accept and approve Mr. Marchese's attendance, which was seconded by Mr. Roaf. All Trustees voted yes, and the motion was passed 3-0.

### **OPEN DISCUSSION**

Mr. Williams advised that he would like to attend a training conference during the week of October 4<sup>th</sup>. As such he would not be able to attend the next meeting on October 8<sup>th</sup>. Mr. Williams advised that he would have an associate attend the next meeting to take minutes. The Board had no opposition.

### **ADJOURNMENT**

Being there was no other business; the meeting was adjourned at 10:20 AM.

The next meeting regularly scheduled meeting is October 8, 2010 at 8:15 AM.

Jonathan Frost, Board Secretary