

**West Palm Beach Police Pension Fund
2100 North Florida Mango Road
West Palm Beach, Florida 33409**

Minutes

**May 8, 2020
8:30 AM**

CALL THE MEETING TO ORDER

Mr. Frost called to order the West Palm Beach Police Pension Fund Meeting on Friday, May 8, 2020, at 8:32 AM. Due to Executive Order 20-69 Signed by RON DESANTIS, Governor of Florida on March 20, 2020, the Board of Trustees conducted the meeting remotely.

Present at the meeting: Jonathan Frost, Board Chairman; Troy Marchese, Board Secretary; Craig Kahle, Board Trustee, Dana Fragakis, Board Trustee and Joseph Ahern, Board Trustee.

Also present: Joe Caligiuri & Michael Cervi, Champlain Investment Partners; Jeffrey Marano, Mark Guariglia, Megan Munafo & Sophia Park Mullen, Entrust Global; Mike Welker & John McCann, AndCo Consulting; Bonni Jensen, Board Attorney - Klausner, Kaufman, Jensen & Levinson; and Dave Williams, Plan Administrator & Michael Williams, Administrative Plan Assistant.

PUBLIC COMMENT

No Comments or questions were received. Mr. Williams noted on the public meeting notice the following language was posted. "Any member of the public may submit questions or comments to be read during the public comment section of the meeting to info@wpbppf.com by May 7, 2020".

APPROVAL OF THE MINUTES

After Mr. Frost's revisions were duly noted, he asked if there were any other changes required to the minutes of April 17, 2020. Mr. Ahern made the motion to approve the minutes as noted, which was seconded by Mr. Marchese. All Trustees voted yes, and the motion was passed 5-0.

OLD BUSINESS

- ENTRUST – Mrs. Jensen reviewed the proposed agreement with all present. After determining all the parameters were contained therein, Mr. Kahle made the motion to approve the agreement and authorize the execution. Motion was seconded by Mr. Marchese. All Trustees voted yes, and the motion was passed 5-0. Mr. Williams cited that due to COVID-19, the agreement will be executed via DocuSign.
- SECURITY MONITORING SERVICES PRESENTATION (Tabled)
 - BLBG
 - Levi Korsinsky

ANDCO – INVESTMENT CONSULTANT

Mr. Mike Welker¹, CEO of AndCo Consulting provided a firm update to the Board. Assured the Board of his company's commitment to the Plan.

¹ Mike Welker, Managing Partner & CEO of AndCo Consulting, received his B.A. in Economics from Rollins College. Upon graduation Mr. Welker attended the Crummer Graduate School of Business at Rollins College where he received his MBA in Finance and Management. AndCo has 79 employees and is based in Orlando, Florida with satellite offices around the country. The firm provides advisory services to approximately \$75 billion in institutional assets making it one of the largest independent consulting firms in the country..

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Mr. Frost noted the Board's practice of reviewing service providers and expressed his support for AndCo on behalf of the Board.

Mr. John McCann provided a flash report through May 6, 2020 that showed an increase of approximately 5% in assets as the market rebounds. This report did not consider real estate or other alternative investments.

Mr. McCann provided an updated Investment Policy & Guidelines for the Board to consider. After reviewing the updates, Mrs. Fragakis made to motion to accept and approve the update. The motion was seconded by Mr. Ahern. All Trustees voted yes, and the motion was passed 5-0. The policy will be filed according with the plan sponsor, the State of Florida and posted to the Plan's website.

Web Link: <http://wpbpf.com/docs/guidelines/Updated%20Investment%20Guidelines%20Approved%2005-08-2020.pdf#zoom=100>

CHAMPLAIN INVESTMENT PARTNERS

In addition to team updates, Mr. Joe Caligiuri & Mr. Michael Cervi, reported recent mid cap activity and their position as follows: Relative Quality & High Return Bias Intact – though we continue to look for opportunities for improvement. It may be too soon to draw many conclusions about the future. However, we will remain flexible in our thinking and ready to respond to structural changes in the economy and industries that may happen as a result of the COVID-19 pandemic. Market pullback created a few opportunities to initiate positions in coveted companies and add to high-conviction holdings. Both strategies present compelling weighted average discounts to our estimates of Fair Value, even when we assume an uncertain recovery timeline. Remain meaningfully overweight health care equipment & supplies and software. Overweight of consumer staples has been helpful, but valuations may warrant a bit less enthusiasm.

The following opportunities were noted: Once the near-term quarantine induced headwinds for the vast majority of medical procedures dissipate, we expect patient shareholders of well-positioned medical device companies to be rewarded with strong relative performance. Suppliers and enablers to the life sciences industry ought to continue to enjoy healthy demand as R&D funding is expected to remain robust. Software – The massive shift to working from home will accelerate enterprise adoption of cloud-architected infrastructure and software applications as real vulnerabilities and a lack of scalability with legacy architecture and applications are exposed. Dominant, well-managed, and financially strong companies ought to gain share at the expense of weaker companies. Cash generators will outperform cash burners.

Portfolio Returns – West Palm Beach Police Pension Fund

(as of 03.31.20)

	Net Return	Gross Return	Russell Midcap
1st Quarter	-19.67%	-19.50%	-27.07%
2020 Fiscal Year to Date (09.30.19 – 03.31.20)	-14.40%	-14.04%	-21.92%
2019 Fiscal Year (07.05.19 – 09.30.19)	-2.33%	-2.13%	-1.01%
Since Inception (07.05.19 - 03.31.20)	-16.40%	-15.87%	-22.71%

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ATTORNEY’S REPORT

Mrs. Jensen advised that Governor DeSantis extended his executive order for remote meetings.

Mrs. Jensen advised that she is preparing an updated summary plan description.

Mrs. Jensen reminded the Trustees about completing and filing the Annual Financial Reporting form.

Mrs. Jensen will be speaking with the plan auditor about a city auditor request.

Mrs. Jensen cited a draft agreement forthcoming from Labaton - Global Portfolio Monitoring Agreement. Labaton is a current securities monitoring firm.

APPROVAL OF DISTRIBUTIONS

New Warrants were presented for review and execution. Warrants approved at the last meeting were presented to the Board in spreadsheet format by Mr. Williams. A formal administrative report was also provided for consideration. After Mr. Williams provided a detailed report, Mr. Marchese made the motion to approve the report, which was seconded by Mr. Ahern. All Trustees voted yes, and the motion was passed 5-0.

ADMINISTRATOR’S REPORT

No report provided.

OPEN DISCUSSION

Mr. Frost cited that WisdomTree is holding weekly live calls with our Senior Investment Strategy Advisor, Jeremy Siegel. Suggested that his fellow Trustees attend if possible.

ADJOURNMENT

Being there was no other business; the meeting was adjourned by motion at 9:32 AM.

Next meeting is scheduled for June 12, 2020 at 8:30 AM



Troy Marchese, Board Secretary